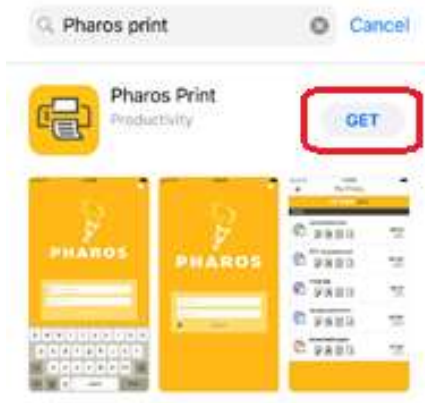




How to print from your Apple mobile device

Install Pharos Print on your device

1. Go to the Apple Store and search for “**Pharos Print**” and install the app

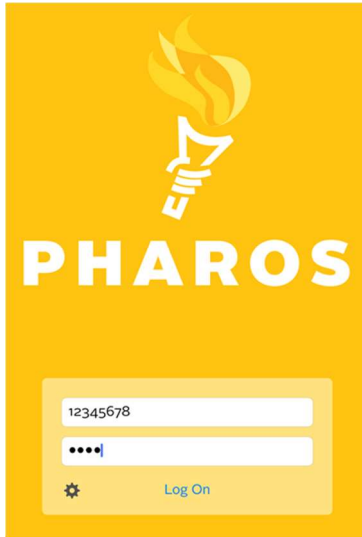


2. Open the App and enter the settings below
Server Address: Print.yprl.vic.gov.au
Port: 443





3. Enter your Library ID and PIN number



Upload and Print a document

4. Open the file you would like to print. (file attachment in an email, photos)
5. Click on the share icon highlighted in red

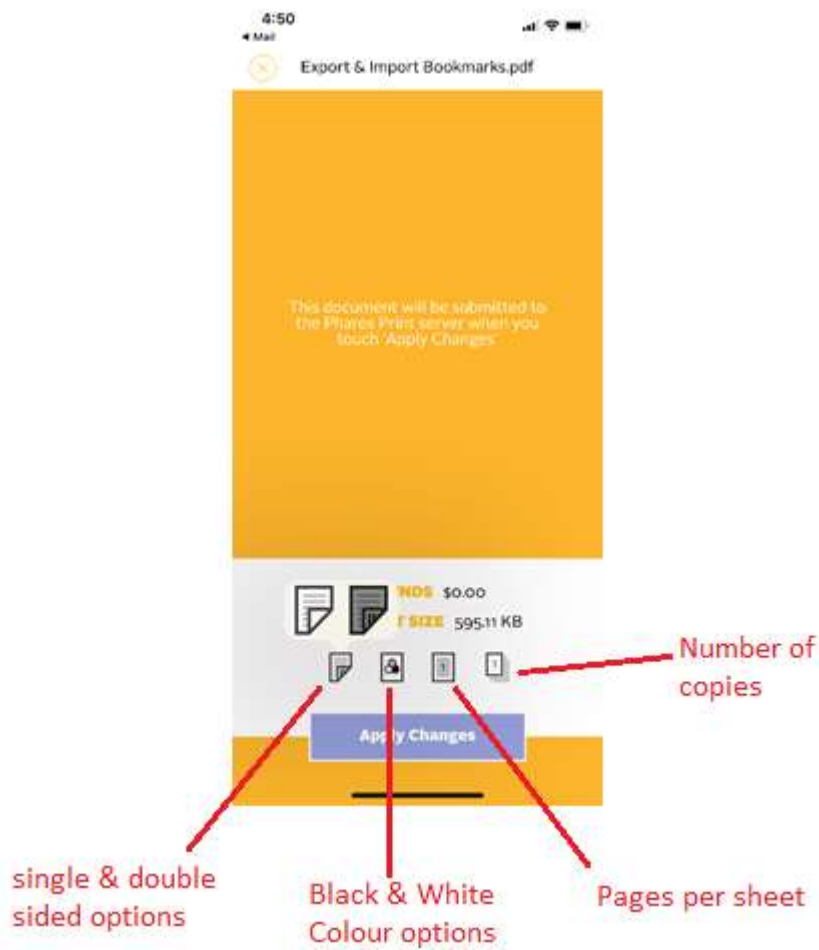




6. Scroll through and select **“Copy to Pharos Print”**

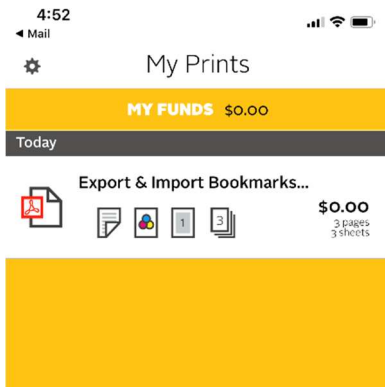


7. Select your printing options and select **“Apply Changes”**

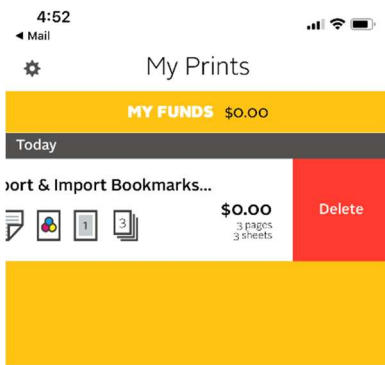




8. The print job will now appear in the queue



9. If an error was made with the print job, swipe left to delete the print job. You will not be charged until you release collect your print out at a branch.



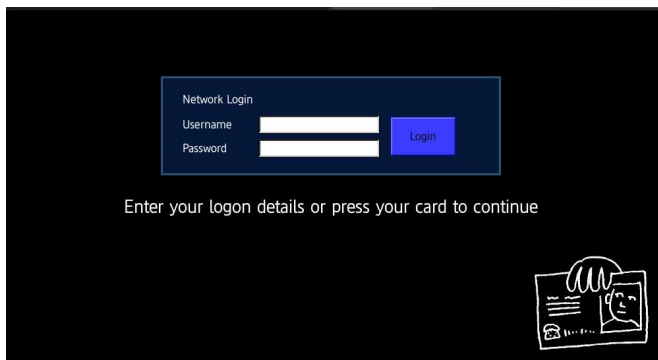


Collect your printout

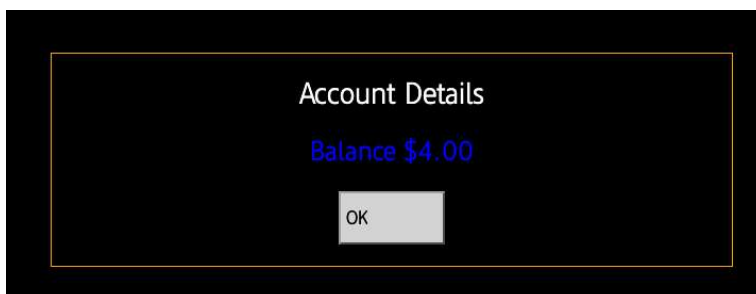
10. You can collect and release your printout from any Yarra Plenty Regional Library branch.
11. Scan your library card at the printer



12. If you don't have your library card you can manually key in your library ID and PIN on the printer display panel



13. A screen will pop up with your account balance, select OK.
If you do not have enough funds on your card, top up your balance at the top up kiosk.





14. The documents you have uploaded will appear in the list, select the document you would like to print and select **Print** or **Print All**

